

Our ref: CW/HD

22 January 2024

Dear Parents/ Carers,

We hope this letter finds you well. We are writing to inform you of an upcoming event that will involve the use of our school premises.

On 8 February, our school has been designated as a polling station for an upcoming election. This decision has been made in collaboration with the local electoral authorities to contribute to the democratic process within our community. We believe that providing our facilities for this purpose aligns with our commitment to civic responsibility and community engagement.

It's important to note that while our school will be used as a polling station on the mentioned date, we want to assure you that school will remain open. Our dedicated staff members will ensure that the children's day remains unaffected, and every effort will be made to minimise disruptions.

In order to maintain a secure and controlled environment for both the electoral process and the ongoing school activities, temporary fencing will be installed around the perimeter of the school grounds. This precaution is taken to ensure the safety of our students and staff and to prevent unauthorised access to the wider school site during the polling hours.

We kindly request your cooperation during this time, as there may be additional traffic and temporary changes to the usual access points. Please be assured that the fencing is a temporary measure and will be removed promptly once the polling station activities conclude.

We greatly appreciate your understanding and support as we contribute to the democratic process while maintaining the continuity of our students' education.

Thank you for your cooperation and understanding.

Yours faithfully

Mrs Wilby
Associate Principal