

Our ref: CWi/HDa

27 February 2024

Dear Parents/Carers

As many of you are aware, Mrs Howis will be going on maternity leave starting Friday 1 March. I wanted to inform you that during her absence, we have appointed a new teacher, Mrs Hughes, who will be joining our team after the Easter break.

Mrs Hughes comes to us with a wealth of experience in teaching and is enthusiastic about becoming a part of the Maltby Manor community. Prior to her official start date, there will be an interim period where the class will be covered by a cover teacher. Rest assured, we have taken every step to ensure a smooth transition and continued high-quality education for your children during this time.

Mrs Hughes will have the opportunity to meet with Mrs Howis for a thorough transition meeting and will also spend time getting to know the children in the upcoming weeks. We understand that you may be eager to meet her, and there will be opportunities for you to do so over the next couple of weeks.

I would like to take this opportunity to express our gratitude to Mrs Howis for her hard work and dedication to the children. Her commitment has left a lasting impact, and we know that she holds a special place in the hearts of our pupils. Now, it's time for Mrs Howis to take some well-deserved rest before welcoming her new baby into the world.

Please join me in welcoming Mrs Hughes to our school community and in extending our best wishes to Mrs Howis and her growing family.

Thank you for your continued support. If you have any questions or concerns, please do not hesitate to reach out to us.

Yours faithfully

Mrs C Wilby
Associate Principal