



**Maltby Manor Academy**

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Our ref: KA/HD

24 May 2024

Dear Parents and Carers

I hope this letter finds you well. I am writing to inform you of an important change to our school calendar that will affect the previously scheduled inset day.

As you may be aware, a Parliamentary Election will be taking place on **Thursday 4 July 2024**. Our school has been designated as a Polling Station for this election. This will result in increased congestion on the roads and car park, as well as a significant increase in foot traffic in and around our school premises throughout the day.

To ensure the safety and security of our pupils and to avoid the disruption that would be caused by the election day activities, we have made the decision to **reschedule** the planned Inset Day from **Friday 28 June 2024** to **Thursday 4 July 2024**. This change will help us to further safeguard our children while also ensuring that they do not miss an additional day of education.

We understand that this adjustment may cause some inconvenience, and we sincerely apologise for any disruption this may cause to your plans. Our primary concern is the safety and well-being of our children, and we believe this decision is in their best interest.

Please make the necessary arrangements for your child's care on the **new inset day date, Thursday 4 July 2024**. School will be open as usual on Friday 28 June 2024.

Thank you for your understanding and cooperation in this matter. If you have any questions or concerns, please do not hesitate to contact the school office.

Yours faithfully

Mrs K Atkin  
**Principal**

