

21<sup>st</sup> August 2020

Dear Parents/Carers,

I hope you are all having a lovely Summer break and are looking forward to your children returning to school in September. Last term was a very different one in school, - we missed all our children tremendously so we can't wait to see them when the new term starts on **Wednesday 2<sup>nd</sup> September**.

When the children do return, you can imagine we have made quite a few changes to the buildings and routines to ensure everyone is safe. All risk assessments have been completed in line with government guidance and our main priority is to ensure the children are comfortable and settled upon their return. We have finely tuned some of the new routines. However, as this is a changing situation, these routines will be reviewed regularly.

### Attendance

All children will return to school in September as the government has cited that there is a great risk to children's futures if they do not attend school. Attendance will be mandatory and it is expected that your child will attend on time each day. All non-attendance will be monitored and may be referred to the local authority. It is important that you contact school if you have any concerns on this matter. If your child is late, you will be expected to wait with your child until a member of staff is available to escort them to their bubble.

### School Day

We will be operating a staggered start and finish time for the children to prevent congestion at the school gate. Each year group bubble has been allocated an 'arrival window' when they need to arrive on site and be met by their class teacher on the KS2 yard. Parents of children in Reception and Nursery will also have staggered start and finish times but as these are our youngest children in school, parents will be able to take their child to the classroom door and hand him/her over to staff who will be waiting. For all other year groups, we have a one way system in place, we request all parents arrive on site using the main entrance gate and then follow the one way system in front of the KS2 building and leave by the top gate. No parent will be able to remain on the school yard between drop off windows so if you have children for both windows, we politely request that once you drop off one child, you follow the one way system to leave the site and then return again for the second window. We apologise for any inconvenience caused but this is a system which we need to strictly adhere to.

Arrival and departure windows are as follows:-

Year Group	Arrival Window	Departure Window
Nursery	8.50am – 9.00am	3.15pm
Reception	8.35am – 8.45am	3.00pm
Year 1	8.35am – 8.45am	3.00pm
Year 2	8.50am – 9.00am	3.15pm
Year 3	8.35am – 8.45am	3.00pm
Year 4	8.35am – 8.45am	3.00pm
Year 5	8.50am – 9.00am	3.15pm
Year 6	8.50am – 9.00am	3.15pm

### Lunchtimes

Lunchtime arrangements will be slightly different in September. To allow for no lost learning time due to staggered start and finish times we have reduced the lunch break from 1 hour to 45 minutes. This also supports the rota in place for accessing the dining spaces in year group bubbles.



There will be a slightly different menu offer and we would like to request as many children as possible access school meals as this will reduce the amount of belongings being brought in from home. Meals are priced at £2.05 a day but all children in Reception, Year 1 and Year 2 have access to Universal Free School Meals. If you are in receipt of certain benefits, you may also be entitled to free school meals. (check our website for more information). All meals can be ordered and paid for in advance via Parent Pay – no cash please.

Each day the children will have either a hot or cold choice of meal. Choices are as follows:-

Day	Meal Choice
Monday	Burger & Chips Cheese Sandwich Ham Sandwich Tuna Sandwich Chocolate spread Sandwich Jam Sandwich
Tuesday	Jacket potato with beans Jacket potato with cheese Jacket potato with tuna Cheese Sandwich Ham Sandwich Tuna Sandwich Chocolate spread Sandwich Jam Sandwich
Wednesday	Pizza and Chips Cheese Sandwich Ham Sandwich Tuna Sandwich Chocolate spread Sandwich Jam Sandwich
Thursday	Jacket potato with beans Jacket potato with cheese Jacket potato with tuna Cheese Sandwich Ham Sandwich Tuna Sandwich Chocolate spread Sandwich Jam Sandwich
Friday	Fish & Chips Cheese Sandwich Ham Sandwich Tuna Sandwich Chocolate spread Sandwich Jam Sandwich
All sandwich options come in a grab bag with crisps/ home bake, fruit and a drink.	

### School Uniform and Personal Items

All children will be asked to return to school in uniform in line with our policy as set out on the school website. On PE days, your child will need to bring their kit with them to get changed into but these will then need to be taken home and not kept in school. Children will be encouraged to bring minimal items into school. We will ask them to bring a labelled water bottle into school on the first day back which will then need to be taken home each day. Please remember these need to be water only and not fruit cordial or fizzy drinks.



For the children in Key Stage 2, we will continue to provide access to the 'Tuck Shop' where the children can purchase bottles of flavoured water and cereal bars. Items will be on sale during the morning break and will cost 30p or two items for 50p. We request that children bring in the correct money as no change can be given.

### **Access to School**

Sadly, we do not anticipate being in a position to be able to welcome parents into the school building in September. We have put safety precautions in place in our main reception for any parents needing to come to main reception. However, we ask that parents and carers remain respectful of social distancing and only come in to reception if it is absolutely necessary. There will also be no whole school events for the Autumn term. This will mean there will be no whole school assemblies or our Friday celebration assembly. However, children will still receive their rewards as part of their year group bubble assembly.

As for parent's evening in October, we are still looking at ways for you to meet safely with your child's class teach and we may have to revisit the virtual world that we have relied on so much over the past few weeks. Watch this space!

### **Breakfast Club/After School Clubs**

We will be unable to offer Breakfast club for at least the first half term as it will mean children's bubbles mixing but we hope to review this arrangement as soon as possible. All After School clubs will also cease until further notice.

### **Social Distancing**

Children will not be expected to social distance within their bubbles or wear a face mask whilst in school in line with recent government guidance.

I appreciate that some families may be anxious about their children returning in September and we will work closely with you to help reduce your fears. I promise that we will continue to work very hard to ensure we support every individual family on your return to some sort of normality and we are always here to support in any way we can.

Thank you for your continued support and I look forward to seeing you and welcoming your children back to school in September.

Yours sincerely



Mrs J Cliff  
Principal

