

19<sup>th</sup> January 2022

Dear Parent/Carer

**Maltby Manor Academy Parent Governor Vacancy**

I would like to take this opportunity to inform you that Maltby Manor Academy has a vacancy for a Parent Governor.

Joining the Local Governance Committee as a parent governor offers you the opportunity to make a real contribution to the life and work of Maltby Manor Academy. Governors play a key role in the strategic leadership of the Academy and raising of standards. Being a Governor can be very rewarding and will provide you with the opportunity to work as part of a team and gain new skills. Please note that the most important duty of any Governor is to attend meetings and you should be sure that you are committed and available to do this before applying. It is also not essential that you have prior experience as full training and support is available.

The Local Governance Committee meetings are held four times per year and there are usually four Raising Attainment and Curriculum (RAC) Committee meetings per year. These meetings are generally held at around 5.00pm or 5.30pm and last for around 2 hours.

Please note that within the Maltby Learning Trust, we now have a shared governance model which means that Maltby Manor Academy shares members of the governing body with Maltby Lilly Hall Academy and that within each of the 2 hour local governance committee meetings, the business of both schools will be addressed.

Governors are expected to commit to attending these meetings and engage in training offered through Maltby Learning Trust. If you would like to know more about the role of a Governor, further information is available on the website.

If you are interested in becoming a Parent Governor, please complete the attached expression of interest form, which should then be returned to the Academy addressed to Emma Black, Clerk to Governors by 3.00pm on **Friday 4th February 2022**. If we receive more nominations than vacancies, a ballot will need to be undertaken by parents/carers. We would ask therefore that, as part of the form, you write a brief personal statement regarding what you can offer the Local Governing Committee, which will be circulated to all parents/carers in the event of a ballot.

Please note that Maltby Learning Trust is committed to safeguarding and promoting the welfare of children and young people therefore all persons appointed to a Governing Committee are required to undergo a DBS check. If you are successful in being elected as a Parent Governor, you will be required to undertake such a check.

If you have any queries about the role or if you wish to request further information, please contact Emma Black, Clerk to Governors on 01709 288 098 or email [eblack@maltbylearningtrust.com](mailto:eblack@maltbylearningtrust.com).

Yours faithfully

*J Cliff*

Mrs J Cliff  
Principal

